



# INSTITUTIONAL ASSESSMENT AND ACCREDITATION (Effective from July 2017)

Accreditation - (Cycle -1 )

PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
GOVT. COLLEGE, SANAWAL  
C-50270  
Chhattisgarh  
Sanawal  
497220

## Section I:GENERAL INFORMATION

1.Name & Address of the institution:	GOVT. COLLEGE,SANAWAL Sanawal Chhattisgarh 497220
2.Year of Establishment	2011
3.Current Academic Activities at the Institution(Numbers):	
• Faculties/Schools:	3
• Departments/Centres:	3
• Programmes/Course offered:	3
• Permanent Faculty Members:	3
• Permanent Support Staff:	3
• Students:	417
4.Three major features in the institutional Context (As perceived by the Peer Team):	1. 1.Rural College With Good Infrastructure. 2. 2.Attracting more students with gradually increase from 100 to 500 students 3. 3.ICTenabled class rooms to provide effective teaching and learning
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 28-03-2022 Visit Date To : 29-03-2022
6.Composition of Peer Team which undertook the on site visit:	
Chairman:	Muthukalingan Krishnan
Member Co - ordinator:	Sudheer Pratap Singh

Member:

Dilip Kurlapkar

NAAC Co - ordinator:

Dr. Leena Gahane

## ***Section II:CRITERION WISE ANALYSIS***

*Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion(***This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)***)*

### ***Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)***

<b><i>1.1</i></b>	<b><i>Curricular Planning and Implementation</i></b>
1.1.1 QIM	<b>The Institution ensures effective curriculum delivery through a well planned and documented process</b>
1.1.2 QIM	<b>The institution adheres to the academic calendar including for the conduct of CIE</b>
<b><i>1.2</i></b>	<b><i>Academic Flexibility</i></b>
<b><i>1.3</i></b>	<b><i>Curriculum Enrichment</i></b>
1.3.1 QIM	<b>Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum</b>
<b><i>1.4</i></b>	<b><i>Feedback System</i></b>

### ***Qualitative analysis of Criterion 1***

Government College, Sanawal is affiliated to Sant Gahira Guru University, Sarguja, Ambikapur. It follows rules and regulations of Department of Higher education, Chhattisgarh and its affiliated university. It offers higher education programs B.A., B.Com. and B.Sc, with three courses in each program. The college is committed for all round development of the students; girls and boys by well planned teaching -learning and evaluation, sports, NSS and extension activities. Well planned internal evaluation activities are conducted as per schedule. Performance in the internal evaluation is discussed with students and necessary suggestions are given. To maintain transparency, assessed answer sheets are also shown to the students. Expert lectures and study tours have been organized to enrich the curricula. The informal feedbacks from students and other stakeholders on teaching learning and curricula are taken by the college. The college has its own institutional calendar prepared with the inputs from Department of Higher education of the state. Academic Calendar needs to be prepared as per UGC guidelines.

Number of students admitted to the sanctioned strength should be improved. Teacher students' ratio should be maintained as per UGC guidelines. Efforts should be made to fill up sanctioned position of teaching staff, non-teaching staff and technical staff. Certificate, add on courses be introduced. The feedbacks taken should be analysed and action should be taken accordingly.

<b>Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)</b>	
<b>2.1</b>	<b>Student Enrollment and Profile</b>
<b>2.2</b>	<b>Catering to Student Diversity</b>
2.2.1 QIM	<b>The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners</b>
<b>2.3</b>	<b>Teaching- Learning Process</b>

2.3.1 QIM	<b>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b>
2.3.2 QIM	<b>Teachers use ICT enabled tools for effective teaching-learning process.</b>
<b>2.4</b>	<b><i>Teacher Profile and Quality</i></b>
<b>2.5</b>	<b><i>Evaluation Process and Reforms</i></b>
2.5.1 QIM	<b>Mechanism of internal assessment is transparent and robust in terms of frequency and mode</b>
2.5.2 QIM	<b>Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient</b>
<b>2.6</b>	<b><i>Student Performance and Learning Outcomes</i></b>
2.6.1 QIM	<b>Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.</b>
2.6.2 QIM	<b>Attainment of programme outcomes and course outcomes are evaluated by the institution.</b>
<b>2.7</b>	<b><i>Student Satisfaction Survey</i></b>

***Qualitative analysis of Criterion 2***

This institute is the only college situated in the rural and tribal area of Balrampur district providing higher education in three streams; Arts, commerce and Science. The majority of the students belong to Tribal, rural and economically backwards classes. The maximum of seats are filled by ST/SC/OBC candidates. The institute appoints guest lecturers for the vacant posts. The teachers engage students with advanced teaching-learning methods involving group discussion, seminars, quiz competition, ICT, and motivate them to participate in extracurricular activities like debate, slogan writing, poster & sports events. They are also encouraged to participate in extension activities through NSS/YRC. Attendance of the students in classes is monitored. On the basis of performance in the university examinations, the students are identified as slow and advanced learners for whom different activities are conducted. The faculty monitors the performance of each and every student and provides academic guidance and psychological counseling. "Pranayam and Meditation" session is organized from time to time for mental peace and increase the concentration toward studies. A good academic environment is maintained. Dress code is available, gathering for prayer is compulsory, 75% attendance is compulsory. Student Enrolment percentage is less. Online teaching-learning needs is going on path of improvement.. Teachers' quality and communication skills be enriched with participation in orientation programs. The College needs to motivate teachers and students to conduct and attend courses on SWAYAM, ARPIT, NPTEL etc.

**Criterion3 - Research, Innovations and Extension  
(Key Indicator and Qualitative Metrics(QIM) in Criterion3)**

<b>3.1</b>	<b>Resource Mobilization for Research</b>
<b>3.2</b>	<b>Research Publications and Awards</b>
<b>3.3</b>	<b>Extension Activities</b>
3.3.1 QIM	<b>Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.</b>

### **3.4 Collaboration**

#### **Qualitative analysis of Criterion 3**

The faculty members and administration staff are motivated to participate in training, seminars, and workshop, and faculty development programs. The college at present does not have a research facility due to a lack of postgraduate classes and fully furnished laboratories. However some faculty members have publications in refereed journals and books. Students are encouraged to take small research projects and surveys. Students are motivated to participate in social activities by organizing awareness rallies, health checkup camps, Swach Bharat abhiyan Internship, Digital transactions, plantation, through social Awareness camps in nearby localities NSS Unit is dynamic and active.. Efforts should be made to receive grants from government and non-government agencies for research projects. The college has MoUs but not activated.

#### **Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)**

<b>4.1</b>	<b>Physical Facilities</b>
4.1.1 QIM	<b>The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.</b>
4.1.2 QIM	<b>The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.</b>
<b>4.2</b>	<b>Library as a Learning Resource</b>
4.2.1 QIM	<b>Library is automated using Integrated Library Management System (ILMS)</b>
<b>4.3</b>	<b>IT Infrastructure</b>
4.3.1 QIM	<b>Institution frequently updates its IT facilities including Wi-Fi</b>

<b>4.4</b>	<b><i>Maintenance of Campus Infrastructure</i></b>
4.4.2 QIM	<b>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</b>

#### ***Qualitative analysis of Criterion 4***

The college is located on its own 12 acres of land. The college has had its own two storied building since 2016. The total built area of approx. is 54602 sq.ft, included two storied college building, girls hostel, staff quarter and stage for functions. The building is with 10 Classrooms (Seating Capacity of minimum 60 each), 4 laboratories, library, Sports and gymnasium hall, Girls common Room, NCC/YRC, staff room, principal cabin and canteen with adequate toilet facilities for men and women.. The college has one central library with approx 9558 books along with a reading room facility. There is a smart classroom with a smart projector and wifi facility. 4 classrooms have LCD projectors.

Good and well maintained furniture as per the requirement is available. Laboratories are with required instruments and lab materials. The institution provides sport coaching facilities with assistance of other govt. Institutions.. There are well-furnished classrooms with whiteboards. e-resources and common computer lab are also available. Research journals, magazines, and competitive exam books are available.. Teachers are providing their own money to students for preparing competitive exams. A bio-diversity lab is also developed.. . Student-Computer ratio should be improved. Fund should be allotted for maintenance of infrastructure. The library and sport facilities are being used properly. Sanitary vending machine is placed in the women's common room. Parking area is separately developed.

#### ***Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)***

<b>5.1</b>	<b><i>Student Support</i></b>
<b>5.2</b>	<b><i>Student Progression</i></b>



<b>5.3</b>	<b><i>Student Participation and Activities</i></b>
5.3.2 QIM	<b>Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )</b>
<b>5.4</b>	<b><i>Alumni Engagement</i></b>
5.4.1 QIM	<b>There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services</b>

***Qualitative analysis of Criterion 5***

The institute publishes prospectus and makes it available to all students at the time of admission. Admission rules, regulations and procedures are also placed college on website.. The information about , admissions, fees, scholarships, code of conduct, feedback formats are informed well in advance and can be accessed by the students easily. The admission process is online conducted by the university. The reservation policy of the state government is well observed for the admissions. The care of differently abled students is taken properly. Vigilance is done by discipline committee to avoid any kind of nuisance /ragging activities in college. Various motivational & skill development programs like Computer Training, self-defense and health care - yoga camp and Motivational speeches are organised. College faculty provides free Coaching for Competitive Exams and Spoken English. Coaching camps are organised for students participating in sports. Students progression towards Post graduate Education (M.A./M.sc./M.Com.) as well as in B.Ed./D.Ed./PGDCA is seen. The students are placed on various jobs and many students are self-employed doing some small business. State government scholarships are available to the students. Meritorious students should be provided scholarship. Coaching facilities should be strengthened for competitive exams. Placement cell is required in the institution. Students should be encouraged to participate in sports activity at different levels. College do not have equal opportunity office (EOO), no separate room for Internal Complaints Committee and women empowerment cell, language lab is there but it should be actively available to the students. Personal counselling is there but no counseling centre. The college magazine "Hum Hoge kamyab is published annually.

***Criterion6 - Governance, Leadership and Management  
(Key Indicator and Qualitative Metrics(QIM) in Criterion6)***

<b>6.1</b>	<b><i>Institutional Vision and Leadership</i></b>
6.1.1 QIM	<b>The governance of the institution is reflective of and in tune with the vision and mission of the institution</b>
6.1.2 QIM	<b>The effective leadership is visible in various institutional practices such as decentralization and participative management</b>

<b>6.2</b>	<b><i>Strategy Development and Deployment</i></b>
6.2.1 QIM	<b>The institutional Strategic / Perspective plan is effectively deployed</b>
6.2.2 QIM	<b>The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.</b>
<b>6.3</b>	<b><i>Faculty Empowerment Strategies</i></b>
6.3.1 QIM	<b>The institution has effective welfare measures for teaching and non-teaching staff</b>
6.3.5 QIM	<b>Institutions Performance Appraisal System for teaching and non-teaching staff</b>
<b>6.4</b>	<b><i>Financial Management and Resource Mobilization</i></b>
6.4.1 QIM	<b>Institution conducts internal and external financial audits regularly</b>
6.4.3 QIM	<b>Institutional strategies for mobilisation of funds and the optimal utilisation of resources</b>
<b>6.5</b>	<b><i>Internal Quality Assurance System</i></b>
6.5.1 QIM	<b>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes</b>
6.5.2 QIM	<p><b>The institution reviews its teaching learning process, structures &amp; methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</b></p> <p><b>( For first cycle - Incremental improvements made for the preceding five years with regard to quality</b></p> <p><b>For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )</b></p>

### **Qualitative analysis of Criterion 6**

The college administration involves all the stakeholders (students, parents, alumni, and Janbhagidari committee,) to participate in the orderly management of the college. Various committees like IQAC, Staff Council, and NAAC, purchase committee, SC/ST/ Minority committee, Internal compliant cell, Anti-ragging cell, internal exam committee, etc are constituted for the proper functioning of the college. The college administration ensures proper documentation and maintenance of records. Staff and faculty members are motivated to participate in academic advancement programs like orientation, refresher, winter school, PFMS training, CPS training, advanced account training. The college adopts e-governance for Admission & Examination, Scholarship, Payment of Vender (preferred), Staff salary, Communication with the Department of Higher Education, Biometric attendance of staff. Institute regularly conducts internal audits of physical facilities such as furniture, sports, Library, Labs, and office records at the end of the academic sessions. The discrepancies are recorded for verification. The items found worn off/not suitable for use are disposed through proper procedures by "write off committee". for clearance.

### **Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)**

<b>7.1</b>	<b><i>Institutional Values and Social Responsibilities</i></b>
7.1.1 QIM	<b>Measures initiated by the Institution for the promotion of gender equity during the last five years.</b>
7.1.3 QIM	<b>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</b> <ul style="list-style-type: none"><li>• <b>Solid waste management</b></li><li>• <b>Liquid waste management</b></li><li>• <b>Biomedical waste management</b></li><li>• <b>E-waste management</b></li><li>• <b>Waste recycling system</b></li><li>• <b>Hazardous chemicals and radioactive waste management</b></li></ul>

7.1.8 QIM	<b>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).</b>
7.1.9 QIM	<b>Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).</b>
7.1.11 QIM	<b>Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).</b>
<b>7.2</b>	<b><i>Best Practices</i></b>
7.2.1 QIM	<b>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.</b>
<b>7.3</b>	<b><i>Institutional Distinctiveness</i></b>
7.3.1 QIM	<b>Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words</b>

***Qualitative analysis of Criterion 7***

There is a green audit committee that ensures the "CLEAN & GREEN CAMPUS", a motto with the involvement of NSS and YRC volunteers by planting and maintaining plant saplings inside the campus. The majority of students come by bicycle and college staffs also prefer carpooling. All the staff and students work honestly to keep plastic-free and Tobacco-free campus. There is proper waste water management system. All the students are encouraged not to waste water & electricity. The institution gives importance to the safety of the students. No outsiders are allowed inside the premises without prior permission from the principal. It is mandatory to all visitors to report in visitors' registers. More CCTV cameras should be placed in the campus on top priority for the coming session. A rainwater harvesting system is installed on campus for recharging the ground water level.. The fire extinguisher is also available. Some of the best practices done by the institute are Regular prayer, Yoga & Meditation Practice. There is efficient use of social media for library services and social values. Need based technical services are taken from local people for repairing, painting, gardening etc. Offering a sapling in a place of floral bouquet for guests is eco friendly and economical practice.. Donating books of competitive exam by stakeholders is good practice.. NSS Unit is working with the local community as per their national, local and social needs. Our best practices are-plastic-free green campus and NSS. Alternate source of energy and energy conservation measures should be installed. Institute is aware about environment so it has maintained plastic free green campus Institute is aware about socialwelfare and working for the local communityand society.The programs -Gender equality,Solid waste managementRainwater harvesting are the best practices.

Section III:OVERALL ANALYSIS (based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words))

Overall Analysis

1. **College from tribal and rural areas with good infrastructural facilities.**
2. **The college attracting more students with their teaching practices, students strength is gradually increased from hundred to five hundred.**
3. **ICT enabled as well smart classrooms available for effective teaching and learning.**
4. **Better sports facilities with gymnasium and library.**
5. **Some of the faculty giving financial support to poor and needy students since many years.**
6. **Clean, green and plastic free campus.**

#### Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Take necessary steps to get 12B recognition from UGC.
- Fill up all approved vacant posts with qualified teachers.
- Introduce skill/elective courses in all three programs.
- Infrastructural facilities, sports, gymnasium, library etc should be used effectively.
- IQAC should be proactive.
- Care should be taken to maintain botanical garden and may be enriched by introducing rare and medicinal plants.
- Teachers need more Orientation programs
- Faculty should be encouraged for collaborative research work.
- P.G. courses be introduced for exiting subjects.
- There is need of boundary wall all around the campus.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution  
Seal of the Institution

Signature of the Peer Team Members:

Sl.No	Name		Signature with date
1	Muthukalingan Krishnan	Chairperson	
2	Sudheer Pratap Singh	Member Co-ordinator	
3	Dilip Kurlapkar	Member	
4	Dr. Leena Gahane	NAAC Co-ordinator	

Place:      Date